



**CPLD ALBERTA**

**LEARNING GROUP FACILITATOR/EVALUATOR  
APPLICATION FORM**

Please complete and send to:

Stefanie Kletke  
Program Assistant, CPLD  
2610, 10104-103 Avenue  
Edmonton, Alberta T5J 0H8  
tel: 780-969-3550; 1-800-282-3900  
fax: 780-425-0885  
email: [stefanie.kletke@lesa.org](mailto:stefanie.kletke@lesa.org)

Name	
<b>Preferred Contact Information</b>	
Street address	
City	
Province	
Postal Code	
Email Address	
Work Phone	
Home Phone/Cellphone	
Fax	
<b>Other Information</b>	
Current employer	
Year and province of call	
LLB/JD obtained from & year	
Areas of practice	
GST Number	

Please provide, in about 75 words, a brief description of your work history:


Please provide, in about 75 words, a brief description of your legal education delivery history:


How many hours can you commit each week? (Monday to Friday)	
How many hours each weekend?	
Do you have a high-speed internet connection?	
Have you used WebCT, Blackboard or Desire2Learn?	

Please describe your level of computer and Internet knowledge.


Please describe why you would like to be involved in CPLED.


## AVAILABILITY & SUITABILITY

Please select the modules for which you are available and have suitable experience (see also notes below):

Module	When module is open	LGF	LGE
Drafting Litigation Pleadings (1 <sup>st</sup> session)	September 6 – 27, 2012 (3 weeks)		
Drafting Wills (1 <sup>st</sup> session)	September 27 – October 18, 2012 (3 weeks)		
Legal Research & Writing	October 25 – November 15, 2012 (3 weeks)		
Written Advice & Advocacy	November 22 – December 13, 2012 (3 weeks)		
Drafting Contracts	Dec. 13, 2012 – January 17, 2013 (includes a 2 week break) (3 weeks)		
Practice Management – Real Estate	January 24 – February 21, 2013 (4 weeks)		
Drafting Litigation Pleadings (2 <sup>nd</sup> session)	February 28 – March 21, 2013 (3 weeks)		
Drafting Wills (2 <sup>nd</sup> session)	March 21 – April 11, 2013 (3 weeks)		

### Notes:

- Mandatory online LGF and LGE training (self-study) will be available starting in August
- Module-specific LGF training starts approximately 1 week before a module opens
- LGE duties conclude approximately 2 weeks after a module closes
- You must be an LGF to be considered as an LGE for that module

## CONFLICTS

Will you be a principal to an articling student in 2012/2013? If so, please identify the student:

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We will contact you before the beginning of the session to identify any potential conflicts of interest (for example, we ensure that LGFs do not facilitate for students employed at that LGF's firm). If you are already aware of any conflicts of interest, please indicate them here:

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## PRIVACY

I consent to the Law Society of Alberta accessing, reviewing and using my personal information in its custody or control (subject to Rules 31.1 and 31.2, information collected by the Practice Advisor and the Equity Ombudsperson), as relevant and necessary, for the purpose of assessing my suitability as a Learning Group Facilitator for the CPLED Program.

I further certify that I have reviewed the Legal Education Society of Alberta's Privacy Policy (found at [www.lesa.org](http://www.lesa.org)) and agree to be bound by its provisions.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_